

*Air Na Creagan*  
*Mountaineering Club*



**CONSTITUTION**

# *Air Na Creagan*

## **CLUB CONSTITUTION**

### **1. GENERAL**

- 1.1 The name of the Club shall be Air Na Creagan Mountaineering Club (hereinafter known as The Club).
- 1.2 The Club shall affiliate to the National Governing Body of Sport in relation to the club's activities (i.e. The Mountaineering Council of Scotland).
- 1.3 The Club shall promote links with other organisations with similar aims and objectives both in the British Isles and abroad.

### **2. AIMS & OBJECTIVES**

The aims and objectives of the club shall be:

- 2.1 To promote and develop, interest and participation in hillwalking and climbing in accordance with the ethos of mountaineering in Scotland.
- 2.2 To encourage and promote the protection of the mountain environment.
- 2.3 Promote safety in the mountains through lectures, courses and training.
- 2.4 To promote views and interests of its members.
- 2.5 To co-operate with other organisations with common interests.
- 2.6 Help protect the Scottish mountains and Scottish mountaineering.

- 2.7 Campaign in issues that affect our enjoyment of the sport.
- 2.8 Help fight to secure Freedom of Access to Scotland's hills and crags.
- 2.9 Participate in protecting the Scottish hills from harmful developments.
- 2.10 Help campaigns against developments that threaten our sport.
- 2.11 To promote or support events as considered desirable.
- 2.12 To further the foregoing objects by organising or promoting such activities and taking such other action as the Club may deem appropriate within the ethos of mountaineering in Scotland.
- 2.13 To promote the aims and objectives on the Mountaineering Council of Scotland (MCofS).

### **3. MEMBERSHIP**

- 3.1 Membership of The Club shall be open to anyone age 18 years and over who is interested hillwalking and climbing in accordance with the aims and objectives outlined in the Club's Constitution and Rules.
- 3.2 Application for membership will be considered by the Committee.
- 3.3 All members should conduct themselves appropriately in relation to the ethos of mountaineering, enduring that neither the ethos of the sport nor the club is brought into disrepute.

- 3.4 All prospective members may apply for membership to The Club subject to agreeing to abide by the rules and regulations of The Club, which shall retain the right to reject any application for affiliation or withdraw affiliation on any grounds, which to The Club consider to be reasonable. Applicants however, would have the right to appeal in writing within one month requesting a personal hearing.
- 3.5 Each member shall pay an annual affiliation fee of such amount as may be fixed by The Club at their Annual General Meeting in each year and such fee shall be payable within the first month after The Club's AGM.
- 3.6 Membership fees will include an amount payable to the MCofS to cover the member's affiliation to the national governing body of the sport, thereby automatically conferring Civil Liability insurance cover under the MCofS.

#### **4. EXECUTIVE COMMITTEE & OFFICE BEARERS**

- 4.1 The management and day to day running of The Club and Club policy shall be conducted by The Club's Executive Committee which shall consist of the under-noted Office Bearers together with two other representatives from within The Club's active\* membership.

\*Active Members shall be those members who are actively involved in The Club's current activities & regularly attending club meets.

#### **4.2 OFFICE BEARERS**

- 4.2.1 Chairperson Elected to oversee the constitutional running of The Club and its meetings.
- 4.2.2 Vice Chair Elected to deputise for the Chair and carry out their duties where necessary.

- |       |                            |  |
|-------|----------------------------|--|
| 4.2.3 | Secretary                  | Elected to oversee the general day-to-day running of The Club, including liaison with the Treasurer and other Office Bearers.  |
| 4.2.4 | Treasurer                  | Elected to deal with all matters relating to the Club's finances and to produce a statement of accounts to the Executive when required.  |
| 4.2.5 | Equipment<br>Convenor      | Elected to look after and advice on purchasing The Club's equipment including liaison with the Treasurer and other Office Bearers to secure funding for the purchase of gear.  |
| 4.2.6 | Members<br>Reps<br>(2 off) | Elected from those members who are actively involved in The Club's current activities and regularly attending Club Meets. To represent the best interests of the active participants in relation to their views and ideas on how The Club should be run. |
- 4.3 The Executive Committee & Office Bearers shall be elected annually at the Club's Annual General Meeting. If any post of the Executive Committee is or becomes vacant then the Executive Committee shall have the power to co-opt members to fill any vacancies as necessary.
- 4.4 All Executive Committee Members must be members of the Club.
- 4.5 All Executive Committee shall meet at such times necessary to deal with the Club's business.
- 4.6 A quorum of the Executive Committee shall be at least four members including either the Chair or Vice Chair.

4.7 The Executive Committee has the right to suspend/ expel from the Club any member who infringes on the Club's Constitution or rules.

4.8 The Executive Committee shall, at it's discretion, have the power to co-opt members to assist in the running of the Club's business.

#### **4.9 SUB-COMMITTEES**

4.9.1 The Executive Committee shall have the power to set up Sub-committees to deal with specific items relating to Club meets, equipment purchase and fund raising etc.

4.9.2 An Executive Committee member must chair all Sub-committees.

4.10 Executive Committee members will have one vote.

4.11 The Chair shall have a deliberate as well as a casting vote. However, in relation to Club policy, the Chair should use any casting vote in favour of the status quo.

### **5. GENERAL MEETINGS**

#### **5.1 Annual General Meetings**

An Annual General Meeting of the Club shall be held once a year, on a date fixed by the Executive Committee, and shall be held in the month of March, whereby the following business shall take place.

5.1.1 Approval of the minutes of the previous year's AGM.

5.1.2 Office Bearers Reports (i) Chair's Report

(ii) Secretary's Report

(iii) Treasurer's Report

5.1.3 Approve the Club's Annual Accounts and appoint Auditors.

5.1.4 Approval of Annual Membership Fee.

5.1.5 Election of Office Bearers & Executive Committee members.

5.1.6 Consider any Notices of Motion.

5.1.7 Any other competent business.

## **5.2 Special General Meetings**

5.2.1 A Special General Meeting may be called by Written proposal submitted to the Secretary which must be supported by a petition carrying the signatures of at least two thirds of the total membership.

5.2.2 The Executive Committee may call a SGM but is not bound by 5.2.1 above.

## **5.3 Notices**

5.3.1 At least 28 day notice shall be given to all voting members of the date of any General Meeting and the business thereof.

5.3.2 All notices of motions for an AGM or SGM must be submitted in writing no later than 28 days prior to the date of the meeting and be duly proposed and seconded by two fully paid up members.

5.3.3 Any notices of motion to change the constitution must be in the hand of the Secretary at least 28 days prior to the date of the AGM or SGM called for that purpose.

## **5.4 Quora**

5.4.1 The quorum at General Meetings of the Club shall be 25% of the total membership.

## **5.5 Voting**

- 5.5.1 Each member shall have one vote (including Office Bearers) (see also 4.11 above).
- 5.5.2 Any Club member who has not paid their annual affiliation fees shall not be eligible to vote at any meetings of the Club.
- 5.5.3 Voting will further be restricted to members whose affiliation fees have been fully paid 90 days prior to any General Meeting of the Club.
- 5.5.4 With the exception of changes to the Club's constitution, decisions put to a vote will be resolved by a simple majority in favour of any resolution (see 5.7 below).
- 5.5.5 Voting shall be by a show of hands or by a roll call as may be decided by the Chair.

## **5.6 Election of the Executive Committee**

- 5.6.1 Election of the Executive Committee members will only be carried out at the Club's Annual General Meeting unless a vacancy exists whereby the Executive Committee may co-opt a member to fill the vacant office until the next AGM.
- 5.6.2 Any fully paid member may stand for election/ re-election at the AGM.
- 5.6.3 Nominations of persons seeking to be elected or re-elected should be made in writing duly proposed and seconded by two fully paid up members and be in the hands of the Secretary before the start of the Annual General Meeting. In the event of no nomination being received for a specific vacancy, then nominations for that position will be accepted from the floor of the meeting.
- 5.6.4 A proposer and seconder may only nominate one person for each office.



## **5.7 Changes to Constitution**

5.7.1 The initial draft Constitution being approved at the inaugural meeting of the Club shall not be amended by the Executive Committee except by a resolution carried by a majority of two thirds of those present and eligible to vote at an AGM or similarly at a Special General Meeting duly called for that purpose. The terms of any proposed amendments having firstly been issued in full along with the notice calling any such General Meeting and in respect to 5.3.3 above.

## **6. FINANCE**

- 6.1 Proper books of accounts shall be kept by the Treasurer who shall be responsible for advising the Club on all financial matters affecting the Club's activities.
- 6.2 The Club's financial year shall be from 1<sup>st</sup> February to 31<sup>st</sup> January in each year.
- 6.3 A bank account will be opened at an established financial institutional in the name of Air Na Creagan Mountaineering Club and all cheques will require to be signed by the Treasurer and one other Office Bearer (any two out of four possible signatories).
- 6.4 The Executive Committee may authorise expenditure from the Club's funds as may be deemed fit and appropriate towards the furtherance of the aims and objectives of the Club.
- 6.5 An audited Statement of Accounts for the year to 31<sup>st</sup> January preceding and shall be presented to the Club's Annual General Meeting.
- 6.6 Annual subscription fees shall be decided at the AGM.

- 6.7 All annual subscription fees should be paid within one month of the AGM.
- 6.8 The Club's accounts will be audited annually by an independent person decided at the Club's AGM.

## **7. DISSOLUTION**

- 7.1 The Club shall not be dissolved except by resolution carried by a majority of two thirds of those present and eligible to vote at a Special General Meeting of the Club called for that purpose.
- 7.2 In the event of the Club being wound up all funds, assets and equipment of the Club shall be handed over as follows for disposal as they in their sole discretion may determine to be fit appropriate within the ethos of mountaineering in Scotland:
  - 7.2.1 All funds and cash should be donated to The Arran Mountain Rescue.
  - 7.2.2 All equipment and assets should be passed to The Arran Mountain Rescue (with the exception of 8.2.3 below).
  - 7.2.3 Any equipment purchased through monies awarded through specific grant funding may require to be dealt with in accordance to the specific detail of such an award.

This constitution was adopted at the Special General Meeting of:  
Air Na Creagan Mountaineering Club on Monday 8<sup>th</sup> February  
2010.

Certified as a true copy.

Date: 8<sup>th</sup> February 2010

Date: 8<sup>th</sup> February 2010

Name: Irene Cahill

Name: Mark Kinnon

Office: Secretary

Office: Chairperson